

ESTD: 1983

NAAC Reaccreditation: B

Shri Narayanrao Babasaheb Education Society's

SHRI VENKATESH MAHAVIDYALAYA ICHALKARANJI

(COMMERCE)

ICHALKARANJI – 416 115, Dist.: Kolhapur Phone No.: (0230)2424534, 2420380

(Affiliated to Shivaji University, Kolhapur)

Website: www.venkateshcollege.com

E-mail: mshrivenkatesh@yahoo.com

Minutes of IQAC meeting held on 17th July, 2017(Meeting No. 1)

Date of meeting: 17-7-2017
Venue: Counselling room
Convened by: Dr. N.M Mujawar.
Presided over by: Prin. Dr. B.A. Khot

Members present:

Prin. Dr. B.A. Khot
Dr. N. M. Mujawar
Mr. R. R Patil
Mrs. S.H. Ambawade
Dr.(Mrs.) S.N Jarandikar
Mr..P.S Gaikwad
Mr. A.S. Gaikwad
Miss. Mohini Anchaliya
Mr.B. S Vadinge
Mrs. S.T Biranje

Members Absent:

Mr. H. P. Shinde
Mr. D. R. Charapale
Mr. H. S. Bohara
Miss Madhuri Nirmal
Mr. B. N. Thigale

Mr. S. B. Changedia
Mr. A. B. Kasar

Agenda Item no 1: Confirmation of the minutes of the last meeting

- Minutes of the previous meeting held on 24th March 2017 were read and confirmed.

Agenda Item no 2: Preparation for onsite visit of NAAC peer team

- The institution submitted its Self-Study report to NAAC in the month of March. The compilation of documents was reviewed by the IQAC members. It was resolved that the each criterion head be shouldered the responsibility of arranging the documents at the time of team visit. The tentative programme schedule was discussed with the members. The logistic expenditure and other details were informed to the committee members.

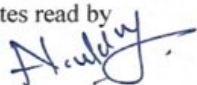
Agenda Item no 3: Academic and Administrative Audit

- Academic and administrative Audit for the academic year 16-17 was to be conducted. It was decided that Mr. H.P Shinde be shouldered the responsibility of collecting the data for the said audits and arrange the external audit committee for the same.

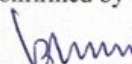
Agenda No. 4: Any other matter permitted by the chairperson

- As there was no matter to be discussed the meeting was concluded with the vote of thanks proposed by the coordinator.

Minutes read by


Dr. N. M. Mujawar
Coordinator, IQAC

Minutes confirmed by


Dr. B. A. Khote
PRINCIPAL,
Shri Venkatesh Mahavidyalaya,
ICHALKARANJI - 416 115.

Shri N.B. Education Society's

Shri Venkatesh Mahavidyalaya, Ichalkaranji

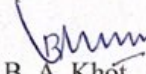
Action Taken Report of IQAC Meeting Held on 17-07-2017 (Meeting No.1)

Sr. No.	Agenda	Action Taken
1.1	Confirmation of the minutes of the last meeting	The minutes of the previous meeting were read and confirmed.
1.2	Preparation for on-site visit of NAAC Peer Team	As per resolution data and documentation was compiled by the respective criterion head and reporting about it was communicated to the IQAC coordinator.
1.3	Academic and Administrative Audits	The Academic Audit was conducted by the external Committee comprised of Former Prin. Mr. A B. Kasar and Mr. B. N. Wadkar. Administrative Audits was conducted by the external Audit committee members.
1.4	Any other matter permitted by Chairman	-----



Dr. N. M. Mujawar

Coordinator, IQAC



Dr. B. A. Khot
PRINCIPAL,

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Minutes of IQAC meeting held on 4th August, 2017(Meeting No.2)

Date meeting: 04-08-2017
Venue: counseling Room
Convened by: Dr. N.M Mujawar
Presided over by: Prin. Dr. B.A Khot

Members present:

Prin. Dr. B.A. Khot
Dr. N..M. Mujawar
Mr. D. R. Charapale
Mr. R.R Patil
Mrs. S.H Ambawade
Dr. (Mrs.) S.N Jarandikar
Mr. P.S Gaikwad
Mr. A.S. Gaikwad
Ms. Mohini Anchaliya
Mrs. S.T Biranje
Mr. S. B. Changedia

Members Absent:

Mr. H. S. Bohara
Miss Madhuri Nirmal

Mr. B. N. Thigale
Mr. A. B. Kasar

Agenda item no 1: Confirmation of the minutes of the last meeting

- The minutes of the previous meeting held on 17-7-2017 were read and confirmed.

Agenda item no 2: Review of preparation for onsite visit of NAAC peer team.

- A criterion wise compliance of documents was reviewed by the chairman of IQAC committee. The feedback of the students was resolved to be taken for the last academic year and Mr. D. R Charapale was shouldered the responsibility of preparing a report for the same.

Agenda item no 3: Gender and IT Audits

- Alike A.A the Gender and IT Audit were also resolved to be conducted in the month of August/September. The responsibility of Gender audit was given to Dr. S.N Jarandikar and that of IT Audit was shouldered on Mrs. Kavita Jaganade. All the Audit coordinators were conveyed to arrange the external committee members and complete the exercise in time.

Agenda no 4: Creation of a blog of college library and upload new arrivals, news-paper

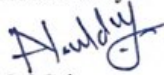
Clippings and question papers.

- **Resolution:** As an initiative to ICT usage, new forms of communication are necessary. In this regard it was resolved that the librarian of the college Mr. R.R Patil should develop a blog of the college where arrival of new books, news clippings, important articles/subjects be uploaded and it can be developed as a remote access tool for students' benefit.

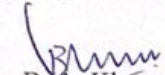
Agenda item no 4: Any other matter permitted by chairperson

- As there was no further matter of discussion the meeting came to an end with vote of thanks proposed by the coordinator.

Minutes read by


Dr. N. M. Mujawar
(Coordinator, IQAC)

Minutes confirmed by

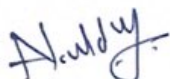

Dr. B. A. Khot
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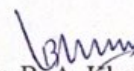
Shri Venkatesh Mahavidyalaya, Ichalkaranji

Action Taken Report of IQAC Meeting Held on 04-08-2017 (Meeting No.2)

Sr. No.	Agenda	Action Taken
2.1	Confirmation of the minutes of the last meeting	The minutes of the previous meeting held on 17 th July, 2017 were read and confirmed
2.2	Review of preparation for on-site visit of NAAC Peer Team	The review was taken by the committee members and preparation was found satisfactory.
2.3	Gender and IT Audit	The institution underwent the exercise of Gender and IT Audits and recommendations by the committee were presented to the members of IQAC and CDC
2.4	Creation of a Blog of College Library	Blog of the college was created by librarian Mr. R.R. Patil and the documents related to e-resources were uploaded.



Dr. N. M. Mujawar
(Coordinator, IQAC)



Dr. B. A. Khot
PRINCIPAL,
Shri Venkatesh Mahavidyalaya,
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Minutes of IQAC meeting held on 21st September, 2017(Meeting No. 3)

Date of meeting: 21-09-2017

Venue: Counseling Room

Convened by: Dr. N.M Mujawar.

Presided over by: Print. Dr. B.A Khot.

Members present:

Prin. Dr.B.A. Khot

Dr.N..M. Mujawar

Mr. H. S. Bohara

Mr. D. R. Charapale

Mrs. S.H Ambawade

Dr.S.N. Jarandikar

Mr.P.S Gaikwad

Mr. A.S Gaikwad

Ms. Mohini Anchaliya

Mrs. S.T Biranje

Mr. S. B. Changedia

Members Absent:

Mr. H. P. Shinde

Miss Madhuri Nirmal

Mr. B. N. Thigale

Mr. A. B. Kasar

Following are the minutes of the meeting held on 21st September, 2017.

Agenda item no 1. Confirmation of the minutes of last meeting held on 4-8-2017.

The minutes of the previous meeting held on 4-8-2017 were read and confirmed.

Agenda item no 2: Review of audits (Academic, administrative, gender and IT.)

IQAC has finalized the format of academic, administrative, gender and IT Audits of the college according to which the following faculty members were entrusted with the responsibility of getting respective Audits done for the year 2016-17 by the Audit committee approved by IQAC. It was decided that the representative co-ordinator of audit committee should get the audits done before on-site visit of NAAC peer team.

The status reports of audits.

Sr no	Name faculty	Audit	Audit committee	Status
1.	Mr. H.P Shinde	Academic Audit	Prin. A.B Kasar. (Former principal of Shri Venkatesh Mahavidyalaya Ich) Prin . B.N Wadkar. (Former principal of Night Collage Arts and Commerce, Sangli)	Completed on 18 July 2017.
2.	Mr.A.K Ganbawale	Administrative audit	Dr. N.L. Kadam. Vice principal of Jaysingpur Collage Jaysingpur Mr B.S Ingale Former office superintendent of Shri Venkatesh Mahavidyalaya Ichalkaranji	To be completed in the last week of October 2017.
3.	Dr. (Mrs) S.N Jarandikar	Gender audit	Mrs. P.S Kumbhar Mrs. R.P Khade Ms. A.S Mujawar. Social welfare Department of Govt. hatkanangle.	To be completed in the last week of October 2017.

4.	Mrs. K.V jagnade	IT audit	Mr. Kiran Balasaheb chougale. Turbo computers, ichalkaranji.	Completed on 23rd August, 2017.
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Agenda item no 3: review of preparation of on-site visit of NAAC peer team.

All formalities of assessment and accreditation of the college by NAAC under 3 cycle have been performed. However, the dates of on-site visit of NAAC peer team have not yet been communicated. Therefore, it was decided that the IQAC co ordinator should contact hon'ble Dr. Ganesh Hegde or his associates and get the visit dates confirmed. Further, as the university examinations are to be conducted in the college till the second week of December 2017. It was decided to demand the peer team visit before expiry of the first term under any circumstances.

The review of preparation for on site visit of NAAC peer team was taken and it was decided to extend the college timing by 6 more hours. (I.e. 7.30 am to 6pm) in addition to regular one. The respective criterion - heads were provided necessary instructions regarding criterion-wise presentation.

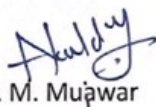
It was also decided to have at least one mock peer, team visit in order to ensure accuracy.

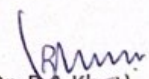
Agenda item no 4: Any other matter permitted by chairperson.

It was decided to streamline the college website before arrival of NAAC peer team.

The meeting was concluded after vote of thanks of coordinator.

The above minutes of the IQAC meeting held on 21-09-2017(Thursday) were read and confirmed as on 13th January, 2018.


Dr. N. M. Mujawar
Coordinator, IQAC


(Dr. B.A Khot)
PRINCIPAL,
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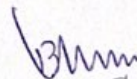
Action Taken Report of IQAC Meeting Held on 21-09-2017 (Meeting No.3)

Sr. No.	Agenda	Action Taken
3.1	Confirmation of the minutes of the last meeting	The minutes of the previous meeting held on 4 th August, 2017 were read and confirmed.
3.2	Review of Audits (Academic, Administrative, Gender & IT)	The institution underwent the Academic and Administrative Audit Exercise on 18 th July, 2017. 3 rd October 2017 and the committee consisting of Mr. A.B. Kasar, Mr. B.N. Wadkar, Dr. N.L. Kadam and Mr. B.S. Ingale offered certain recommendations. They were communicated to the IQAC members and CDC members. The Gender Audit and IT Audits were also conducted in the month of October and August 2017 respectively.
3.3	Review of preparation for on-site visit of NAAC Peer Team.	As per resolution dates for Peer Team visit were confirmed. The NAAC Peer Team visited the college on 13 th and 14 th October 2017. The institution received B Grade.
3.4	Any other matter permitted by chairperson.	-----



Dr. N. M. Mujawar

Coordinator, IQAC



Dr. B. A. Khot
PRINCIPAL,

Shri Venkatesh Mahavidyalaya,
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Minutes of the IQAC meeting held on 13th January, 2018 (Meeting No. 4)

Date: 13-1-2018
Time: 11.30 am
Venue: Counselling Room
Convened by: Dr. N. M..Mujawar
Preside over by: Dr. B..A. Khot

Members Present:

Prin. Dr.B.A. Khot
Dr.N..M. Mujawar
Mr.R.R Patil
Mrs. S.H Ambavde
Dr.(Mrs.) S.N Jarandikar
Mr.P.S Gaikwad
Mr. A.S Gaikwad
Ms. Mohini Anchaliya
Mr.B. S Vadinge
Mrs. S.T Biranje

Members Absent:

Mr. H. P. Shinde
Mr. D. R. Charapale
Mr. H. S. Bohara
Miss Madhuri Nirmal
Mr. B. N. Thigale
Mr. S. B. Changedia
Mr. A. B. Kasar

Following are the resolutions passed in the meeting.

Agenda Item No.1: confirmation of the minutes of the last meeting held on 21-9-2017.

The minutes of the meeting held on 21-September-2017 were read and confirmed by the Chairman.

Agenda Item No.2: Discussion on the NAAC peer team report of cycle.

Resolution: After the submission of SSR to NAAC the NAAC peer team visited the college on 13th and 14th October-2017. The Institution received the assessment

accreditation report and was accredited with grade B. The report of committee was read in the meeting and the recommendations were discussed. It was resolved that a five year institutional plan be prepared in accordance with the recommendations. It was also resolved to design a criteria wise action plan to improve the qualitative measures of the college. All the IQAC members were requested to participate in designing the plan.

Agenda Item No.3: preparation and submission of AQAR 2016-17.

Resolution: It was resolved that the AQAR format be allotted to each criterion head and necessary documents taken for AQAR 16-17 be rearranged. IQAC coordinator Dr. N. M. Mujawar convened the schedule of the submission and it was resolved that AQAR for the academic year 16-17 be submitted to NAAC at the earliest.

Agenda Item No.4: Preparation and submission of audited utilization report of IQAC grants

Resolution: As per the NAAC and UGC guidelines the IQAC grants who utilized. It was resolved that the accounts of IQAC grants be audited and audited utilization report of IQAC grants be submitted immediately to the NAAC.

Agenda Item No.5: Discussion on implementation of suggestion incorporated in audit reports.

Resolution: Gender Audit and IT audit reports were read in the meeting and recommendation of each Audit Report were discussed. It was decided that in tune with the assessment and accreditation report the recommendation of these reports be incorporated in the plan.

Agenda Item No.6: discussion on revised assessment and accreditation on methodology introduced by NAAC in July, 2017.

Resolution: A revised framework of self-study report and AQAR introduced by NAAC in the month of July 2017 was discussed among the members. The need of valid data and documentation was communicated by the IQAC chairman. It was resolved that IQAC coordinator should design and distribute the policy statement for preparing the documentation. Each criterion head be given responsibility of timely submission of required data and documentation as per academic- activity calendar.

Agenda Item No.7: Any other matter permitted by chairperson.

As there was no other matter to be discussed the meeting was concluded by proposing vote of thanks.

Minutes read by
(Dr. N. M. Mujawar)
Coordinator, IQAC

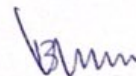
Minutes confirmed by
(Dr. B.A Khot)
PRINCIPAL,
Shri Venkatesh Mahavidyalaya,
ICHALKARANJI - 416 115.

Shri N.B. Education Society's
Shri Venkatesh Mahavidyalaya, Ichalkaranji
Action Taken Report of IQAC Meeting Held on 13th January 2018 (Meeting No.4)

Sr. No.	Agenda	Action Taken
4.1.	Confirmation of the minutes of the last meeting held on 21-09-2017.	The minutes of the last meeting held on 21-09-2017 were read and the same were confirmed by the chairperson.
4.2.	Discussion on the NAAC Peer Team Report of III cycle.	The Recommendation by the Peer Team had been considered as the essential components for the next cycle action plan and maximum attempt are made to incorporate them in the Five year institutional plan.
4.3.	Preparation & submission of AQAR-2016-17.	AQAR 2016-17 was submitted to NAAC.
4.4.	Preparation & submission of Audited Utilization Report of IQAC grant.	Audited utilization Report about IQAC Grants was submitted to NAAC.
4.5.	Discussion on implementation of suggestion incorporated in Audit reports (Academic, Administrative, Gender & IT)	Audit Report Recommendation have been tried to incorporate in the mechanism of college at academic & administrative level.
4.6.	Discussion on revised assessment & accreditation methodology introduced by NAAC in July, 2017.	All the further submission of AQAR has been done as per revised NAAC framework.
4.7.	Any other matter permitted by chairperson.	-----



Dr. N. M. Mujawar
Coordinator, IQAC



Dr. B. A. Khof
PRINCIPAL,
Shri Venkatesh Mahavidyalaya,
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No: C-IV/2017-18/005


Date: 23rd March, 2018

IQAC Meeting Notice -5

The meeting of Internal Quality Assurance Cell (IQAC) of our college will be held on 6-04-2018 in counselling Room at 11.30am to discuss the following agenda. All the members of IQAC should make it convenient to attend the same.

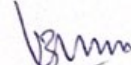
Agenda:

- 1) Conformation of the Minutes of the last meeting
- 2) Discussion on Criterion Distribution
- 3) Review of Academic and Activity Calendar
- 4) Publication of Sudarshan and collection of data for AQAR 2017-18
- 5) Any other matter permitted by the chairperson



(Dr. N. M. Mujawar)

Coordinator, IQAC



(Dr. B. A. Khot)
PRINCIPAL,

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No: C-IV/2017-18/005

MINUTES OF IQAC MEETING HELD ON 6TH APRIL, 2018

Date of Meeting: 6 April, 2018
Venue: Counselling Room
Convened by: Dr. N. M. Mujawar
Presided over by: Prin. Dr. B A. Khot

Members present:

Prin. Dr. B.A. Khot

Dr. N. M. Mujawar

Mr. R. R Patil

Mrs. S.H. Ambawade

Dr.(Mrs.) S.N Jarandikar

Mr..P.S Gaikwad

Mr. A.S. Gaikwad

Miss. Mohini Anchaliya

Mr.B. S Vadinge

Mrs. S.T Biranje

Members Absent:

Mr. H. P. Shinde

Mr. D. R. Charapale

Mr. H. S. Bohara

Miss Madhuri Nirmal

Mr. B. N. Thigale

In the meeting the following decisions were taken unanimously.

Agenda Item No. 1: conformation of the Minutes of the last meeting

- The minutes of the last meeting held on 13-1-2018 were read and confirmed.

Agenda Item No 2: Discussion on Criterion Distribution

- The distribution for each criterion was resolved to be continued for the next cycle and it was also decided that the each criterion head should collect the documentation for every AQAR in a scheduled time as required in the new framework of NAAC.

Agenda Item No 3: Review of Academic and Activity Calendar

- The activities planned in Academic and Activity Calendar were taken a review by the IQAC Coordinator and the same was reported in the meeting.

Agenda Item No 4: Publication of Sudarshan and collection of data for AQAR 2017-18

- Resolution: It was resolved that the annual reports of various Associations and Departments be submitted in duplicate by the concerned faculty in Charge upto 25th Aril 2018 to Sudarshan Committee and IQAC for its annual publication and filling of AQAR respectively.

Agenda Item No 5: Any other matter permitted by the Chairperson

- As there was no further matter, the meeting was concluded by proposing vote of thanks to the Chairperson.



Dr. N. M. Mujawar
Coordinator, IQAC



Dr. B. A. Khos
PRINCIPAL,

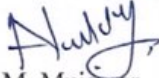
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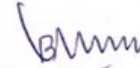
Action Taken Report of IQAC Meeting Held on 06/04/2018 (Meeting No. 5)

Sr. No.	Agenda	Action Taken
5.1.	Confirmation of the minutes of the last meeting	The minutes of the last meeting held on 13 th January, 2108 were read and the same were confirmed by the chairperson.
5.2.	Discussion on Criterion Distribution.	All the permanent faculty members were given responsibility on the criterion Head for the next cycle of assessment and accreditation.
5.3.	Review of Academic and Activity calendar.	Review was taken and activity reports were submitted to IQAC coordinator.
5.4.	Publication of Sudharshan and collection of data for AQAR 17-18	Annual magazine of the college, Sudharshan was published and after the compilation of documents, the AQAR 17-18 was submitted to NAAC.



Dr. N. M. Mujawar

Coordinator, IQAC



Dr. B. A. Khot

PRINCIPAL,

Shri Venkatesh Mahavidyalaya,
ICHALKARANJI - 416 115.